

## MUSEUM OF DANISH AMERICA REPRODUCTION AND USE POLICY AND FEES

Fees charged by the Museum of Danish America support the preservation and maintenance of its collections. The Museum of Danish America is a 501(c)(3) organization and does not charge sales tax.

### **Fees and Uses**

Fees are applicable for any and all reproductions of photographs and archival material held in the Museum's collections, as well as any and all photos taken of Museum artifacts. All use fees are charged on a per-use basis as detailed below.

Note: The Museum has a separate fee schedule for research and translations. Please refer to our website for more information.

#### Reproduction Fees

General photocopy on office paper:	\$.25/page
Photocopying of documents requiring staff retrieval:	\$30 Museum members (1 hour minimum) \$40 non-members (1 hour minimum)

	<u>Individuals &amp; Non-Profits</u>	<u>For-Profits</u>
True color inkjet print on photo paper (8 x 10)	\$10	\$10
*Low resolution (72dpi jpeg) digital copy:	\$10	\$15
*High resolution (300+dpi jpeg or tiff) digital copy:	\$25	\$40

Postage: Flat Rate Priority Postage + \$3 handling

\*Fees for digital copies applicable to transfer by email, CD/DVD, thumb drives, and related media.

<u>Use Fees</u>	<u>Individuals &amp; Non-Profits</u>	<u>For-Profits</u>
Online display or exhibit:	\$40	\$50
Professional film or multi-media presentation:	\$15	\$20
Classroom presentation:	Free	Free
Print run of less than 10,000 (inside use):	\$40	\$50
Print run of less than 10,000 (cover use):	\$85	\$100
Print run of more than 10,000	Please inquire with Museum	

**Credit Line**

Any printed images or those used in presentations, broadcasts, or other public formats must feature the following line ascribing credit to the Museum: "Image provided by the Museum of Danish America, Elk Horn, Iowa."

**Copyright**

In general, the copyright owner is the person who actually took the photograph, or created the work, NOT the person who has the photo in his/her possession, or even the person who paid to have the photo or work created.

All photographs and other copyrightable works which qualify for copyright or a copyright claim and published more than 95 years ago are in the public domain.

Photographs and other copyright works that are less than 95 years old require detailed analysis to determine whether they may have entered the public domain. Because such a determination can be time-consuming and expensive it is the policy of the Museum to assume that such works are NOT in the public domain.

Photographs originating in Denmark fall under Danish law, but typically follow the same general rules noted above. Please see The Consolidated Act on Copyright 2010 for details of Danish copyright law.

Unless it has been determined that the Museum has been granted rights by the copyright owner, any requests for reproduction of photographs/archives not in the public domain must be restricted to solely personal, non-commercial use, with no right for the person making the request to make additional copies or to publish the work. Any photographs/archives determined to be in the public domain may be reproduced and provided to individuals or organizations, without restriction.

**Disclaimer**

The Museum of Danish America is not responsible for determining copyright status.

Approved 5/2013  
Revised 10/2013